From: Deputy Director, Admin

Sent: Monday, July 02, 2012 3:16 PM

To: +All HQ Employees

Subject: Building Update - July 2, 2012

Staff arrived this morning to find wet ceiling tiles over the 24th floor conference room. According to the Department of General Services, the source of the water in the 24th floor ceiling was a clogged drain line to a condensation pan in the elevator-cooling unit that had overflowed over the weekend. The problem appears to be isolated to this area on the 24th floor.

The wet building materials are being removed. The hard-lid ceiling above conference room 2428 is scheduled to be repaired under containment beginning Friday night, July 6th.

Elevators

DGS and their contractor, Thyssen/Krupp (TK) were on site this morning to respond to a problem with the high-rise elevator call buttons. TK determined that the high-rise Hall Call Board that controls the call buttons had failed and was working intermittently. TK was able to replace the board this afternoon and return the elevators to full service.

We apologize for any inconvenience caused.

Thank you,

Liz Houser Deputy Director, Administration Department Board of Equalization 916-445-4272